

HILLSBOROUGH AREA REGIONAL TRANSIT
AUTHORITY

FY83 PROPOSED BUDGET

JUNE 24, 1982

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June 24, 1982

Chairman Banks & Members of
the Board of Directors
Hillsborough Area Regional
Transit (HART) Authority

Dear Mr. Chairman and Members of the Board:

With arrival of our first forty (40) buses, FY82 has been a most gratifying and rewarding experience. However, promotion of recent major route revisions/expansions, coupled with thirty (30) additional buses, and a new administrative/maintenance facility coming on line, the outlook for FY83 is even more exciting and challenging.

Transmitted herewith is the staff's recommended capital and operating budget for FY83, along with appropriate supporting documents.

The proposed budget anticipates total expenses of \$17,973,792; \$8,870,539 operating expenses, \$8,114,500 capital expenses, and \$988,753 in budgeted reserve. An ad valorem millage rate of .48 mills (the same as FY82) is proposed.

Three (3) significant events will transpire between now and when the budget is finalized. They are: 1) bidding and award of the Authority's general insurance policies; 2) bidding and award of the Authority's employee health insurance coverage; and 3) certification of the calendar year 1982 tax roll. Depending on their outcome, each of these unknowns may mandate a significant budget change.

Prior to final adoption of the budget, staff stands ready to meet with the entire Board, or the Budget Committee, to discuss in detail any and all provisions of the attached FY83 proposed budget.

Sincerely,

Harry F. Orr
Executive Administrator

HFO/nas

BUDGET ADOPTION MILESTONES

- ° Proposed FY83 Operating and Capital Budget submitted to Board.
- ° Budget workshops held with full Board or Budget Committee.
- ° Tax roll certified by Property Appraiser
- ° Within thirty (30) days of certification of tax roll, HART advises Property Appraiser of proposed millage rate, the rolled back millage rate and date, time and place of a public hearing to consider proposed millage rate and tentative budget.
- ° Within seventy-five (75) days, but not earlier than sixty (60) days of certification of the tax roll, a public hearing must be held on the proposed budget and millage rate.
- ° Within fifteen (15) days after the first public hearing, HART must advertise its intent to finally adopt the millage rate and budget.
- ° A public hearing must held within three (3) days after the day the advertisement is first published. This public hearing must be held after 5:00 p.m.
- ° After this public hearing, the Board must adopt a final budget and adopt a resolution setting the millage rate.

BUDGET FORMAT

The FY83 budget is formatted in much the same manner as FY82. Both a "Summary Budget" and a "Detail Budget" are presented.

The Summary Budget lists the expenses and revenues by major classification. In accordance with the adopted budgeting procedures of the Authority, the Summary Budget is the budget which will ultimately be officially adopted by the Board of Directors.

The Detail Budget breaks down the revenue and expense major classifications of the Summary Budget into much greater detail. The line items reflected in the Detail Budget are those taken directly from the chart of accounts mandated by UMTA.

For example:

Summary Budget

I(c) Services

I(c)(1) Professional Services	\$XX,XXX
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Detail Budget

I(c) Services

I(c)(1) Professional Services

Advertising Agency Fees	\$XX,XXX
Annual Audit	XX,XXX
Engineering Consult.	XX,XXX
Computer Service	XX,XXX
Pre-Employ. Fees	XX,XXX
Legal	<u>XX,XXX</u>
Total Professional Services	\$XX,XXX

The Roman Numeral I represents the first major group in the budget - Operating Expenses. The (c) indicates that "Services" is the third major breakdown within the Operating Expense section. The (1) indicates that "Professional Services" is the first major breakdown under "Services."

EXPENSE & REVENUE SUMMARY
 FISCAL YEAR 1983 CAPITAL & OPERATING BUDGET
 HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

-EXPENSES-

Operating Expenses:

Direct Labor & Fringes	\$5,357,799	
Fuel	1,935,973	
Other Non-Labor	<u>1,576,767</u>	
Total Operating Expense		\$8,870,539

Capital Grants:

30 Bus Grant	\$5,574,500	
Amended Garage Grant	1,875,000	
Bearss Avenue Park & Ride	<u>665,000</u>	
Total Capital Grants		\$8,114,500

Reserves:

FY84 Capital	\$ 580,000	
Unfunded Sick Leave Liability	73,955	
I3(c) Pension Accelerated Payment	<u>334,798</u>	
Total Reserves		<u>\$ 988,753</u>

Total Expenses		<u>\$17,973,792</u>
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-REVENUES-

System Generated

Passenger Fares	\$2,689,095	
Other Miscellaneous	<u>415,900</u>	
Total		<u>\$3,104,995</u>

Federal/State Assistance

UMTA Operating	\$2,876,091	
UMTA Capital	6,624,600	
State DOT Capital	<u>744,950</u>	
Total		<u>\$10,245,641</u>

HART

FY83 Ad Valorem	\$4,202,385	
FY82 Capital Reserve	<u>420,771</u>	
Total		<u>\$4,623,156</u>

Total Revenues		<u>\$17,973,792</u>
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FISCAL YEAR 1983

AD VALOREM PROCEEDS - BUDGETED USAGE

Amount estimated to be available from .48 mill levy	\$4,202,385 (1)
Capital Reserve from FY82	<u>420,771</u>
Total Available	<u>\$4,623,156</u>

Budgeted Use:

Local Share Operating Costs	\$2,889,453
10% Share on UMTA Capital:	
30 Buses Grant	557,450
Amended Garage Grant	187,500
Bearss Avenue Park & Ride	-0- (2)
Reserves:	
FY84 Capital - 10% Share	580,000
Unfunded Sick Leave Accrual	73,955
Accelerated 13(c) Pension Payback	<u>334,798</u>
Total Usage	<u>\$4,623,156</u>

NOTES:

- (1) Based on a 7% increase. Until the tax rolls are certified, staff is relying on the historical trend.
- (2) No local share dollars will be required since HART will be putting up the value of the land as the local share. The State DOT is processing the documents to provide title to HART at no cost.

FIVE YEAR FORECAST/FY83 BUDGET COMPARISON

At the April, 1982, Board meeting, staff presented a five (5) year financial forecast of revenues and expenses which under certain assumptions could be anticipated to complete the Authority's five (5) year expansion program. The following is a comparison and explanation of the figures contained in the five (5) year forecast and the FY83 budget request.

	<u>FY83 AS SHOWN IN FIVE YEAR FORECAST</u>	<u>PROPOSED FY83 BUDGET</u>
EXPENSES:		
<u>Operating Expense</u>		
Personnel & Fringes	\$ 5,065,000	\$ 5,357,799
Fuel	1,465,000	1,935,973
Other	<u>1,196,000</u>	<u>1,576,767</u>
Total Operating	<u>\$ 7,726,000</u>	<u>\$ 8,870,539</u>
<u>Capital Expense</u>		
30 Bus Grant	\$ 5,571,300	\$ 5,574,500
Amended Garage Grant	500,000	1,875,000
Bearss Avenue Park & Ride	<u>-0-</u>	<u>665,000</u>
Total Capital	<u>\$ 6,071,300</u>	<u>\$ 8,114,500</u>
<u>Reserves</u>	<u>\$ 1,069,638</u>	<u>\$ 988,753</u>
TOTAL	<u>\$14,866,938</u>	<u>\$17,973,792</u>
REVENUES:		
System Generated	\$ 3,040,000	\$ 3,104,995
UMTA Operating	2,249,280	2,876,091
UMTA & State Capital	5,464,170	7,369,550
Local Operating	2,436,720	2,889,453
Local Capital	607,130	744,950
Local Reserves	<u>1,069,638</u>	<u>988,753</u>
TOTAL	<u>\$14,866,938</u>	<u>\$17,973,792</u>

As may be noted from the above comparison, the proposed FY83 budget reflects expenses of approximately \$3,107,000 greater than those forecast in the April, 1982, five (5) year financial forecast. While this is a substantial amount, most of the increases are directly attributable to

four (4) areas: (1) additional capital expense not programmed for FY83 in the five (5) year forecast; (2) reserves proposed by staff and the Board Budget Committee at the pre-budget workshops; (3) un-anticipated expense; and (4) changes in expense due to a deviation from the assumptions in the five (5) year forecast. It must be remembered that the five (5) year forecast was a planning tool. The purpose of which was to show the ability of the Authority's .5 mill ad valorem revenues to support the additional fleet size planned in HART's expansion program, in light of anticipated decreases in Federal operating assistance. Based on the latest information available, the increase in expense in the FY83 budget request over that programmed in the five (5) year plan will have little or no effect on the ability of the Authority to complete its expansion program.

An explanation of some of the major cost differences are as follows:

Personnel Cost & Fringe Benefits:

Three (3) additional positions, as well as a seven percent (7%) general cost of living increase vs. the five percent (5%) programmed in the five (5) year forecast. A quoted 70-80% increase in the cost of Authority provided employee health insurance premium. Re-bid of health insurance may impact the budgeted figure substantially.

Fuel:

The five (5) year forecast budgeted fuel at current prices and suggested initiation of a fuel reserve. At the request of the Budget Committee, the fuel reserve idea was abandoned and the fuel account was budgeted based on anticipated price during FY83. Addition of the five (5) year forecast fuel cost and fuel reserve account approximate the amount budgeted for FY83.

Other Operating:

A major increase in the anticipated cost of bus parts, coupled with an unanticipated \$93,000 fee from the tax assessor's office, accounted for most of the increases. Other increases not accounted for in the five (5) year forecast were: 1) a new tire mileage contract which reflects the lower tire mileage anticipated on the forty (40) new buses; and 2) a marketing and promotion budget formulated by Hilton Advertising.

Capital Expenses:

Two (2) items of additional capital account for approximately two (2) million of the 3.1 million increase from the five (5) year forecast to the FY83 budget. First, a revised cost estimate from Diaz-Seckinger and Associates for construction of the garage facility

mandates a 1.875 million grant amendment. The second item is \$665,000 (all Federal funds) for development of a park & ride facility at Bearss Avenue. This project which is in HART's five (5) year expansion program was previously slated for construction by the State using Interstate transfer funds. Programming problems at the State level for funds for this project has caused a change in project planning. HART will now undertake the project using UMTA Section 3 funds. The 20% local share will be made available by putting up the value of the land. The State is currently processing the document to provide title of the property to HART at no cost.

S U M M A R Y B U D G E T

EXPENSES & REVENUES BY MAJOR CLASSIFICATION

(BOARD OF DIRECTORS APPROVAL LEVEL)

SUMMARY CAPITAL & OPERATING BUDGET
OCTOBER 1, 1982 THRU SEPTEMBER 30, 1983 (FY83)
HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

		FY82 PROJECTED YEAR END	FY83 PROPOSED APPROPRIATION
<u>SECTION I: OPERATING EXPENSES</u>			
I(a)	DIRECT LABOR		
I(a)(1)	Operations	\$ 2,105,810	\$2,655,191
I(a)(2)	Maintenance	549,545	660,449
I(a)(3)	Administration & Marketing	<u>301,446</u>	<u>358,374</u>
	TOTAL DIRECT LABOR	<u>\$ 2,956,801</u>	<u>\$3,674,014</u>
I(b)	FRINGE BENEFITS		
I(b)(1)	FICA - HART Share	\$ 211,448	\$ 255,764
I(b)(2)	Pension	364,284	453,530
I(b)(3)	Medical Insurance	169,264	322,078
I(b)(4)	Life Insurance	16,351	20,729
I(b)(5)	A D & D Insurance	1,641	2,131
I(b)(6)	Unemployment Compensation	14,500	20,000
I(b)(7)	Workers Compensation	128,610	145,546
I(b)(8)	Sick Leave	75,941	80,900
I(b)(9)	Holiday Pay	108,572	161,800
I(b)(10)	Vacation Pay	88,440	121,400
I(b)(11)	Other Paid Absence	7,700	8,000
I(b)(12)	Uniforms	39,250	48,457
I(b)(13)	Service Awards & Other Fringes	<u>37,252</u>	<u>43,450</u>
	TOTAL FRINGE BENEFITS	<u>\$ 1,263,253</u>	<u>\$1,683,785</u>
	TOTAL DIRECT LABOR & FRINGE BENEFITS	<u>\$ 4,220,054</u>	<u>\$5,357,799</u>
I(c)	SERVICES		
I(c)(1)	Professional Service	\$ 93,795	\$ 98,650
I(c)(2)	Contract Maintenance	63,850	32,894
I(c)(3)	Other Services	<u>37,432</u>	<u>63,341</u>
	TOTAL SERVICES	<u>\$ 195,077</u>	<u>\$ 194,885</u>
I(d)	MATERIALS & SUPPLIES		
I(d)(1)	Fuel & Lubricants	\$ 1,202,442	\$1,935,973

Summary Capital & Operating Budget
 FY83 - Page 2

	FY82 PROJECTED YEAR END	FY83 PROPOSED APPROPRIATION
I(d)(2) Tires & Tubes	\$ 59,932	\$ 91,004
I(d)(3) Bus Parts, Office & Other Supplies	<u>463,338</u>	<u>550,089</u>
TOTAL MATERIALS & SUPPLIES	<u>\$ 1,725,712</u>	<u>\$2,577,066</u>
I(e) OVERHEAD EXPENSES		
I(e)(1) Utilities	\$ 39,900	\$ 64,550
I(e)(2) Casualty & Liability Costs	197,550	268,492
I(e)(3) Taxes	57,295	74,306
I(e)(4) Miscellaneous Expense	113,740	232,230
I(e)(5) Interest on Short Term Debt	31,422	-0-
I(e)(6) Leases & Rentals	28,801	10,850
I(e)(7) UMTA Ineligibles	<u>498,730</u>	<u>90,361</u>
TOTAL OVERHEAD	<u>\$ 967,438</u>	<u>\$ 740,789</u>
TOTAL NON-LABOR	<u>\$2,888,227</u>	<u>\$3,512,740</u>
TOTAL OPERATING EXPENSES	<u>\$7,108,281</u>	<u>\$8,870,539</u>
<u>SECTION II: CAPITAL GRANTS</u>		
II(a) 30 Bus UMTA Grant	\$ N/A	\$5,574,500
II(b) Amended Garage Grant	N/A	1,875,000
II(c) Bearss Avenue Park & Ride Lot FY82 Capital	N/A <u>9,482,200</u>	665,000 <u>N/A</u>
TOTAL CAPITAL GRANTS	<u>\$9,482,200</u>	<u>\$8,114,500</u>
<u>SECTION III: BUDGETED RESERVES</u>		
III(a) Reserve for FY84 Capital	\$ N/A	\$ 580,000
III(b) Reserve for Unfunded Sick Leave Liability	-0-	73,955
III(c) Reserve for 13(c) Back Pension Accelerated Payback FY82 Budget Reserves	-0- <u>\$ 420,771</u>	334,798 <u>N/A</u>
TOTAL BUDGETED RESERVES	<u>\$ 420,771</u>	<u>\$ 988,753</u>
GRAND TOTAL EXPENSES	<u>\$17,011,252</u>	<u>\$17,973,792</u>

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
<u>SECTION IV: OPERATING REVENUES</u>		
IV(a) Passenger Fares	\$ 2,175,000	\$2,689,095
IV(b) Charter Service	134,000	155,000
IV(c) Advertising	3,500	4,000
IV(d) Non-Transportation	197,002	256,900
IV(e) Ad Valorem (Operating)	2,562,210	2,889,453
IV(f) State & Federal Assistance	<u>2,127,958</u>	<u>2,876,091</u>
TOTAL OPERATING REVENUE	<u>\$ 7,199,670</u>	<u>\$8,870,539</u>
<u>SECTION V: CAPITAL REVENUES</u>		
V(a) UMTA	\$ 7,585,760	\$6,624,600
V(b) State DOT	948,220	744,950
V(c) HART FY82 Ad Valorem	948,220	-0-
V(d) HART FY82 Capital Reserve		420,771
V(e) HART FY83 Ad Valorem		<u>324,179</u>
TOTAL CAPITAL REVENUE	<u>\$ 9,482,200</u>	<u>\$8,114,500</u>
<u>SECTION VI: RESERVE REVENUE</u>		
VI(a) Reserve for FY84 Capital	\$ -0-	\$ 580,000
VI(b) Reserve for Unfunded Sick Leave		73,955
VI(c) Accelerated 13(c) Back Pension		334,798
FY82 Budget Reserve	<u>420,771</u>	<u>N/A</u>
TOTAL RESERVE REVENUE (From Ad Valorem)	<u>\$ 420,771</u>	<u>\$ 988,753</u>
GRAND TOTAL REVENUES	<u>\$17,102,641</u>	<u>\$17,973,792</u>

FY83 BUDGET - REQUESTED ADDITIONAL POSITIONS

The proposed FY83 budget incorporates funds for three (3) additional positions. The positions requested and justification are as follows:

1. Staff requests the Board's concurrence in providing one (1) additional information clerk on a permanent basis. At the May, 1982, Board meeting the Board authorized the hiring of a temporary information clerk to assist in the substantial increase in telephone traffic. With an increase in service of about 55% beginning June 21, 1982, and considering the increased awareness of the Authority's information telephone number (254-HART), which has been generated by Hilton, and the 5,000 new bus stop signs, staff is convinced the current telephone traffic will continue to increase. The three (3) permanent positions and one (1) temporary position are currently handling approximately 1,000 calls per day. The position is budgeted for a starting salary of \$4.80/hour, or \$9,984 annually.
2. A Marketing Coordinator is currently shown on the Authority's official organizational chart. The position has never been filled. Under the leadership of the Hilton Advertising Agency, HART has made major strides in not only promoting the system, but in formulating a coordinated marketing strategy. During the recent year past, the marketing program has required tremendous amounts of HART's staff time for art work for schedules, route signs, forms, etc. Staff has also been required to contract with Hilton for a substantial portion of the work.

The current position specifies a rather professional employee at a commensurate pay rate. With the professional expertise being handled by Hilton, staff believes the position should be re-classified to a lower level.

Staff requests the Board's approval to down grade the position to a starting salary of \$6.28/hour, or \$13,062 annually. Staff has also budgeted the position to be filled beginning October 1, 1982.

3. A second janitorial position has been budgeted for the additional janitorial work at the new facility. The position is budgeted for August 1, 1983. The beginning salary is \$4.95 per hour or \$10,296 annually.

D E T A I L B U D G E T

EXPENSES & REVENUES BY GENERAL LEDGER ACCOUNT

DETAIL CAPITAL & OPERATING BUDGET
 FISCAL YEAR OCTOBER 1, 1982 THRU SEPTEMBER 30, 1983 (FY83)
 HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY (HART)

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
<u>SECTION I: OPERATING EXPENSES</u>		
I(a) DIRECT LABOR		
I(a)(1) Operations		
Report Time	\$ 50,450	\$ 63,570
Travel Time	46,750	59,150
Platform/Route	1,462,201	2,007,738
Platform Charter	30,000	35,000
Minimum Call Out	46,715	55,000
Minimum Weekly	1,868	2,500
Scheduled Overtime Prem.	-0-	24,270
Unscheduled Overtime Prem.	129,000	65,900
Spread Time	433	-0-
Shift Differential	2,646	-0-
Instructor Training Prem.	1,400	1,000
Student Training	47,200	20,000
Accident Report Time	100	350
Witness Time	300	500
Standby Time	25,930	30,000
Union Business	1,057	1,500
Other Non-Operator Business	22,500	20,000
Operations Admin. - Sal.	230,760	262,213
Operations Admin. - O/T Prem.	6,500	6,500
Total Operations	<u>\$ 2,105,810</u>	<u>\$ 2,655,191</u>
I(a)(2) Maintenance		
Maintenance Admin. - Sal.	\$ 52,275	\$ 62,024
Maintenance Admin. - O/T	-0-	-0-
Service Rev. Veh. - Sal.	156,810	188,752
Service Rev. Veh. - O/T	5,200	3,575
Inspect & maint. Rev. Veh. - Sal.	260,067	324,032
Inspect & Maint. Rev. Veh. - O/T	8,750	7,280
Accident Repair Rev. Veh. - Sal.	55,975	62,130
Accident Repair Rev. Veh. - O/T	2,500	2,080
Building Maintenance - Sal.	7,918	10,576
Building Maintenance - O/T	50	-0-
Total Maintenance	<u>\$ 549,545</u>	<u>\$ 660,449</u>

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
I(a)(3) Administration & Marketing		
General Admin - Sal.	\$ 254,601	\$ 298,136
General Admin - O/T Prem.	250	500
Marketing & Info - Sal.	45,845	59,218
Marketing & Info - O/T Prem.	<u>750</u>	<u>520</u>
 Total Administration & Marketing	 <u>\$ 301,446</u>	 <u>\$ 358,374</u>
 TOTAL DIRECT LABOR	 <u>\$ 2,956,801</u>	 <u>\$ 3,674,014</u>

I(b) FRINGE BENEFITS

I(b)(1) FICA - HART Share (6.7%)

Operations Admin	\$ 16,925	\$ 17,987
Rev. Veh. Operations	133,958	167,282
Maintenance Admin.	3,905	4,682
Service Rev. Veh.	10,553	12,903
Inspect & Maintain Rev. Veh.	19,900	24,463
Accident Repair	4,350	4,578
Building Maintenance	4,236	789
General Admin.	14,225	18,726
Marketing & Info.	<u>3,396</u>	<u>4,354</u>
 Total FICA	 <u>\$ 211,448</u>	 <u>\$ 255,764</u>

I(b)(2) Pension

Operations-Admin - FRS	\$ 26,850	\$ 29,343
Operations-Admin - City	4,146	4,480
Rev. Veh. Oper. - FRS	203,250	272,894
Rev. Veh. Oper. - City	23,875	20,900
Maint. Admin. - FRS	6,425	7,637
Maint. Admin. - City	-0-	-0-
Service Rev. Veh. - FRS	17,358	21,049
Service Rev. Veh. - City	2,950	3,044
Inspect/Maint. Rev. Veh. - FRS	31,500	40,180
Inspect/Maint. Rev. Veh. - City	1,510	-0-
Accident Repairs - FRS	6,700	7,468
Building Maintenance - FRS	975	1,287
General Admin - FRS	25,450	30,549
General Admin - City	7,515	8,000
Marketing & Info - FRS	4,830	5,870
Marketing & Info - City	<u>950</u>	<u>829</u>
 Total Pension	 <u>\$ 364,284</u>	 <u>\$ 453,530</u>

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
I(b)(3) Medical Insurance		
Operations Admin.	\$ 13,280	\$ 21,200
Rev. Veh. Operations	109,900	220,100
Maint. Admin	2,500	3,883
Service Rev. Veh.	11,250	19,755
Inspect/Maint. Rev. Veh.	15,639	26,544
Accident Repair	2,412	4,371
Building Maint.	478	1,295
General Admin.	12,100	19,752
Marketing & Info	<u>1,705</u>	<u>5,178</u>
Total Medical Insurance	<u>\$ 169,264</u>	<u>\$ 322,078</u>
I(b)(4) Life Insurance		
Operations Admin.	\$ 1,750	\$ 1,910
Rev. Veh. Operations	8,923	12,315
Maint. Admin.	328	338
Service Rev. Veh.	950	1,245
Inspect/Maint. Rev. Veh.	1,859	1,993
Accident Repair	251	285
Building Maint.	55	75
General Admin.	1,950	2,080
Marketing & Info	<u>285</u>	<u>488</u>
Total Life Insurance	<u>\$ 16,351</u>	<u>\$ 20,729</u>
I(b)(5) A D & D Insurance		
Operations Admin.	\$ 175	\$ 190
Rev. Veh. Operations	893	1,279
Maint. Admin.	35	34
Service Rev. Veh.	95	128
Inspect/Maint. Rev. Veh.	186	199
Accident Repair	26	30
Building Maint.	6	10
General Admin.	195	210
Marketing & Info	<u>30</u>	<u>51</u>
Total A D & D Insurance	<u>\$ 1,641</u>	<u>\$ 2,131</u>
I(b)(6) Unemployment Compensation		
Rev. Veh. Operations	\$ 13,000	\$ 14,000
Service Rev. Veh.	1,500	3,000
Inspect/Maint. Rev. Veh.	<u>-0-</u>	<u>3,000</u>
Total Unemployment Compensation	<u>\$ 14,500</u>	<u>\$ 20,000</u>

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
I(b)(7) Worker's Compensation		
Operations Admin.	\$ 6,725	\$ 6,527
Rev. Veh. Operations	76,650	89,412
Maint. Administration	4,100	4,385
Service Rev. Veh.	11,800	13,384
Inspect/Maint. Rev. Veh.	20,950	22,865
Accident Repair	4,360	4,350
Building Maint.	500	694
General Admin.	3,410	3,788
Marketing & Info.	115	141
	<u>128,610</u>	<u>145,546</u>
Total Worker's Compensation	\$ 128,610	\$ 145,546
I(b)(8) Sick Leave		
Operations Administration	\$ 7,600	\$ 6,000
Rev. Veh. Operations	42,623	50,475
Maintenance Admin.	750	750
Service Rev. Veh.	6,260	6,000
Inspect/Maint. Rev. Veh.	11,583	11,500
Accident Repair	1,350	1,200
Building Maint.	225	225
General Admin.	4,550	4,000
Marketing & Info	1,000	750
	<u>75,941</u>	<u>80,900</u>
Total Sick Leave	\$ 75,941	\$ 80,900
I(b)(9) Holiday Pay		
Operations Admin.	\$ 10,500	\$ 11,750
Rev. Veh. Operations	65,000	104,850
Maint. Admin.	2,600	2,900
Service Rev. Veh.	4,800	7,500
Inspect/Maint Rev. Veh.	10,000	15,000
Accident Repair	1,600	2,750
Building Maint.	372	550
General Admin.	12,100	14,000
Marketing & Info.	1,600	2,500
	<u>108,572</u>	<u>161,800</u>
Total Holiday Pay	\$ 108,572	\$ 161,800
I(b)(10) Vacation Pay		
Operations Admin.	\$ 9,500	\$ 10,500
Rev. Veh. Operations	51,000	78,475
Maint. Admin.	2,200	2,500
Service Rev. Veh.	5,500	6,500
Inspect/Maint. Rev. Veh.	6,100	7,000

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
Accident Repair	\$ 1,800	\$ 2,000
Building Maint.	340	425
General Admin.	10,500	12,000
Marketing & Info	<u>1,500</u>	<u>2,000</u>
Total Vacation Pay	<u>\$ 88,440</u>	<u>\$ 121,400</u>
 I(b)(11) Other Paid Absence		
Operations Admin.	\$ 1,250	\$ 1,250
Rev. Veh. Operations	2,500	3,000
Maint. Admin.	450	450
Service Rev. Veh.	500	-0-
Inspect/Maint. Rev. Veh.	500	300
Accident Repair	-0-	-0-
Building Maint.	-0-	-0-
General Admin.	2,500	3,000
Marketing & Info	<u>-0-</u>	<u>-0-</u>
Total Other Paid Absence	<u>\$ 7,700</u>	<u>\$ 8,000</u>
 I(b)(12) Uniforms		
Operations Admin.	\$ 1,950	\$ 1,739
Rev. Veh. Operations	22,500	28,135
Maint. Admin.	900	849
Service Rev. Veh.	6,200	7,971
Inspect/Maint. Rev. Veh.	5,550	7,348
Accident Repair	1,000	1,336
Building Maint.	250	379
General Admin.	<u>900</u>	<u>700</u>
Total Uniforms	<u>\$ 39,250</u>	<u>\$ 48,457</u>
 I(b)(13) Service Award & Other Fringes		
Operations Admin.	\$ 2,937	\$ 2,750
Rev. Veh. Operations	23,000	23,050
Maint. Admin.	1,840	1,250
Service Rev. Veh.	1,780	2,000
Inspect/Maint. Rev. Veh.	2,345	7,100
Accident Repair	360	1,050
Building Maint.	-0-	-0-
General Admin.	4,490	5,750
Marketing & Info	<u>500</u>	<u>500</u>
Total Ser. Award & Other Fringes	<u>\$ 37,252</u>	<u>\$ 43,450</u>

	FY82 PROJECTED YEAR END	FY83 PROPOSED APPROPRIATION
TOTAL FRINGE BENEFITS	<u>\$1,263,253</u>	<u>\$1,683,785</u>
TOTAL LABOR & FRINGES	<u>\$4,220,054</u>	<u>\$5,357,799</u>

I(c) SERVICES

I(c)(1) Professional Services

Advertising Agency	\$ 40,000	\$ 41,700
Annual Audit	12,000	15,000
Engineering Consultant Fees	745	2,200
Other Professional Services	5,300	-0-
Computer Service Fees	2,750	3,850
Pre-Employment Fees	3,000	2,400
Legal - General	18,000	12,000
Labor	<u>12,000</u>	<u>21,500</u>
Total Professional Services	<u>\$ 93,795</u>	<u>\$ 98,650</u>

I(c)(2) Contract Maintenance

Rev. Veh. - Outside Vendor	\$ 20,000	\$ 3,000
Shop Equipment Maintenance	1,750	1,500
Radio Equipment Maintenance	3,500	6,000
Serv. Veh. - Outside Vendor	1,000	1,000
Building & Shelter Maint.		
Outside Vendor	7,300	8,000
Parking Lot Maintenance	21,000	2,500
Computer Maintenance	7,850	9,144
Office Machine Service	<u>1,450</u>	<u>1,750</u>
Total Contract Maintenance	<u>\$ 63,850</u>	<u>\$ 32,894</u>

I(c)(3) Other Services

Security Guard	\$ 35,312	\$ 45,771
Armored Car Service	1,920	2,100
Oil Analysis	<u>200</u>	<u>15,470</u>
Total Other Services	<u>\$ 37,432</u>	<u>\$ 63,341</u>
TOTAL SERVICES	<u>\$ 195,077</u>	<u>\$ 194,885</u>

I(d) MATERIALS & SUPPLIES

I(d)(1) Fuel & Lubricants

Gas - Operations Supervisors	\$ 9,750	\$ 11,016
Diesel - Class A Buses	1,120,000	1,856,643

	FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
Oil & Lube-Class A Buses	\$ 39,000	\$ 41,283
Propane - Class C Buses	18,600	14,918
Oil & Lube-Class C Buses	200	200
Shop Use - Diesel	6,492	3,840
Gas - Service Vehicles	6,750	5,977
Oil & Lube - Service Veh.	50	260
Gas - Admin. Vehicles	<u>1,600</u>	<u>1,836</u>
 Total Fuel & Lubricants	 <u>\$1,202,442</u>	 <u>\$1,935,973</u>
 I(d)(2) Tires & Tubes		
Tire Mileage - Revenue Buses	\$ 59,212	\$ 90,284
Tires - Service Vehicles	480	720
Tires - Admin. Vehicles	<u>240</u>	<u>-0-</u>
 Total Tires & Tubes	 <u>\$ 59,932</u>	 <u>\$ 91,004</u>
 I(d)(3) Bus Parts, Office & Other Supplies		
Tools & Equip. - Rev. Veh.	\$ 2,500	\$ 3,220
Bus Parts	340,110	412,000
Tools & Minor Equip. - Maint.	7,550	2,500
Chemicals (bus soap, de-greasor, etc.)	22,000	23,000
Shop Supplies (rags, sandpaper, starting fluid, welding rods, etc.)	1,850	5,800
Parts & Materials for bldg/grounds	8,500	6,000
Bus Parts - Accident Repair	12,000	15,000
Parts for autos & trucks	2,500	2,000
Janitorial Supplies	3,700	4,300
Parts for Maint. Equipment	2,500	1,500
General Admin. - Minor Equip.	75	400
Office Supplies	9,000	9,685
Postage	3,445	4,600
Printing - Operations	39,808	53,234
Computer Forms	900	1,025
Letterhead & Office forms	<u>6,900</u>	<u>5,825</u>
 Total Bus Parts, Office & Other Supplies	 <u>\$ 463,338</u>	 <u>\$ 550,089</u>
 TOTAL MATERIAL & SUPPLIES	 <u>\$1,725,712</u>	 <u>\$2,577,066</u>

	<u>FY82 PROJECTED YEAR END</u>	<u>FY83 PROPOSED APPROPRIATION</u>
I(e) OVERHEAD EXPENSES		
I(e)(1) Utilities		
Electricity	\$ 24,000	\$ 47,900
Telephone	11,400	11,900
Water, Sewer, Garb.	<u>4,500</u>	<u>4,750</u>
Total Utilities	<u>\$ 39,900</u>	<u>\$ 64,550</u>
I(e)(2) Casualty & Liability Costs		
Physical Damage - Vehicles	\$ 43,000	\$ 38,550
Building & Contents	1,550	10,592
Prop. Damage and Personal Liability	148,000	214,350
Uninsured Losses	<u>5,000</u>	<u>5,000</u>
Total Casualty & Liability Costs	<u>\$ 197,550</u>	<u>\$ 268,492</u>
I(e)(3) Taxes		
Diesel & Gas Tax	\$ 55,500	\$ 72,856
Tire Property Tax	1,345	1,350
Other Taxes	<u>450</u>	<u>100</u>
Total Taxes	<u>\$ 57,295</u>	<u>\$ 74,306</u>
I(e)(4) Miscellaneous Expense		
Dues & Subscriptions	\$ 810	\$ 650
Travel & Meetings	3,900	2,460
Technical Training & Seminars	1,630	2,250
X-Town Tolls & Stadium Parking	8,400	10,145
Advertising & Promotion	15,000	32,850
Legal Advertisements	5,000	5,000
Tax Collector Commission	79,000	85,000
Property Appraiser Commission	<u>-0-</u>	<u>93,875</u>
Total Miscellaneous Expense	<u>\$ 113,740</u>	<u>\$ 232,230</u>
I(e)(5) Interest on Short Term Debt	<u>\$ 31,422</u>	<u>\$ -0-</u>

	<u>FY82 PROJECTED YEAR END</u>	<u>FY83 PROPOSED APPROPRIATION</u>
I(e)(6) Leases & Rentals		
Lease of Bldg. Land & Contents	\$ 6,000	\$ 5,000
Copy Machine	6,600	5,500
Shop Equipment & Bus Rental	<u>16,201</u>	<u>350</u>
Total Leases & Rentals	<u>\$ 28,801</u>	<u>\$ 10,850</u>
I(e)(7) UMTA Ineligibles		
FTA Dues	\$ 1,211	\$ 1,461
13(c) Back Pension Payment	87,900	87,900
Non-UMTA Capital	7,500	1,000
FY81 Loan Repayment	348,619	-0-
Land Option	7,500	-0-
Downtown Bus Loop	<u>46,000</u>	<u>-0-</u>
Total UMTA Ineligibles	<u>\$ 498,730</u>	<u>\$ 90,361</u>
TOTAL OVERHEAD	<u>\$ 967,438</u>	<u>\$ 740,789</u>
TOTAL OPERATING EXPENSES	<u>\$ 7,108,281</u>	<u>\$ 8,870,539</u>

SECTION II: CAPITAL EXPENSES

II(a) 30 Bus UMTA Grant

30, 40' Advance Design Buses	\$ -0-	\$ 4,987,000
30 Fareboxes		33,000
4 Supervisor Automobiles		32,500
33 Two-Way Radios		55,000
2 Spare Engines		80,000
26 Passenger Shelters		52,000
2000 Bus Stop Signs		30,000
Maintenance Equipment		30,000
Project Admin.		10,000
Contingency		<u>265,000</u>
Total 30 Bus Grant	<u>\$ -0-</u>	<u>\$ 5,574,500</u>

II(b) Amended Garage Grant

Additional Land	\$ -0-	\$ 275,000
Additional Const. Costs		1,000,000
Additional Equip. Costs		<u>600,000</u>
Total Amended Garage Grant	<u>\$ -0-</u>	<u>\$ 1,875,000</u>

	<u>FY82 PROJECTED YEAR END</u>	<u>FY83 PROPOSED APPROPRIATION</u>
II(c) Bearss Avenue Park & Ride		
Const. of Parking Area	\$ -0-	\$ 450,000
Intersection Improvements		200,000
Passenger Loading Facilities		<u>15,000</u>
Total Bearss Ave. Park & Ride	<u>\$ -0-</u>	<u>\$ 665,000</u>
II(d) FY82 UMTA Capital	<u>\$ 9,482,200</u>	<u>\$ -0-</u>
TOTAL CAPITAL EXPENSES	<u>\$ 9,482,200</u>	<u>\$ 8,114,500</u>

SECTION III: BUDGETED RESERVES

III(a) Reserve for FY84 UMTA Capital	\$ -0-	\$ 580,000
III(b) Reserve for Unfunded Sick Leave Liability	\$ -0-	\$ 73,955
III(c) Reserve for 13(c) Back Pension Prepayment	\$ -0-	\$ 334,798
III(d) Reserve for FY83 UMTA Capital	<u>\$ 420,772</u>	
TOTAL BUDGETED RESERVE	<u>\$ 420,772</u>	<u>\$ 988,753</u>
TOTAL OPERATING CAPITAL & RESERVES	<u>\$17,011,252</u>	<u>\$17,973,792</u>

SECTION IV: OPERATING REVENUES

IV(a) Passenger Fares		
Full Fares	\$ 2,006,850	\$ 2,325,000
Transfers	84,500	105,900
Student Fares	10,000	21,900
Hartsaver Passes	62,000	226,800
Prepaid Fares	9,250	7,675
State HRS Contract Fares	<u>2,400</u>	<u>1,820</u>
Total Passenger Fares	<u>\$ 2,175,000</u>	<u>\$ 2,689,095</u>
IV(b) Charter Service		
Regular Charter	\$ 120,000	\$ 140,000
Special Event	<u>14,000</u>	<u>15,000</u>
Total Charter Revenue	<u>\$ 134,000</u>	<u>\$ 155,000</u>

		FY82 PROJECTED <u>YEAR END</u>	FY83 PROPOSED <u>APPROPRIATION</u>
IV(c)	Advertising Revenue	\$ 3,500	\$ 4,000
IV(d)	Non-Transportation		
	Rental Income	\$ 11,315	\$ 4,400
	Investment Income	190,000	240,000
	Misc. Income	8,800	7,500
	Sale of Assets	<u>(13,113)</u>	<u>5,000</u>
	Total Non-Transportation	<u>\$ 197,002</u>	<u>\$ 256,900</u>
IV(e)	Ad Valorem (Operating)	<u>\$ 2,562,210</u>	<u>\$ 2,889,453</u>
IV(f)	State & Federal Assistance		
	UMTA Operating	\$ 2,087,532	\$ 2,876,091
	State Operating Assistance	<u>40,426</u>	<u>-0-</u>
	Total State & Federal Operating Assistance	<u>\$ 2,127,958</u>	<u>\$2,876,091</u>
	TOTAL OPERATING REVENUES	<u>\$ 7,199,670</u>	<u>\$8,870,539</u>

SECTION V: CAPITAL REVENUES

V(a)	UMTA 30 Bus Grant		
	UMTA	\$ -0-	\$ 4,459,600
	State		557,450
	HART (FY83 Ad Valorem)		136,679
	FY82 Reserve		<u>420,771</u>
	Total 30 Bus Grant	\$ -0-	<u>\$ 5,574,500</u>
V(b)	Amended Garage Grant		
	UMTA	\$ -0-	\$ 1,500,000
	State		187,500
	HART (FY83 Ad Valorem)		<u>187,500</u>
	Total Garage Grant Amendment	\$ -0-	<u>\$ 1,875,000</u>
V(c)	Bearss Avenue Park & Ride		
	UMTA	\$ -0-	\$ 665,000
	State		-0-
	HART (FY83 Ad Valorem)		<u>-0-</u>
	Total Bearss Ave. Park & Ride	<u>\$ -0-</u>	<u>\$ 665,000</u>

	<u>FY82 PROJECTED YEAR END</u>	<u>FY83 PROPOSED APPROPRIATION</u>
V(d) FY82 Capital Grants		
UMTA	\$ 7,585,760	\$ -0-
State	948,220	
HART (FY82 Ad Valorem)	<u> 948,220</u>	<u> </u>
Total FY82 Capital Grants	<u>\$ 9,482,200</u>	<u>\$ -0-</u>
TOTAL CAPITAL REVENUE	<u>\$ 9,482,200</u>	<u>\$ 8,114,500</u>

SECTION VI: BUDGETED RESERVE REVENUE

VI(a) Reserve for FY84 Capital		
27 Replacement Vehicles	\$ -0-	\$ 460,000
8 Vehicles for Expanded Downtown Circular		<u>120,000</u>
Total Reserve for FY84 Capital	<u>\$ -0-</u>	<u>\$ 580,000</u>
VI(b) Reserve for Current Unfunded Sick Leave Liability	<u>\$ -0-</u>	<u>\$ 73,955</u>
VI(c) Reserve for Accelerated 13(c) Back Pension Payback	<u>\$ -0-</u>	<u>\$ 334,798</u>
VI(d) Reserve for FY83 Capital	<u>\$ 420,771</u>	<u>\$ -0-</u>
TOTAL RESERVE REVENUE	<u>\$ 420,771</u>	<u>\$ 988,753</u>
TOTAL REVENUE	<u>\$17,102,641</u>	<u>\$17,973,792</u>