



## Audit Services Contracts – Procurement Overview

Regular Board of Directors Meeting  
March 6, 2017

# Background

- Current contract for External Audit Services is with Clifton Larson Allen, LLP and is expiring on May 28, 2017
- Board adopted new procurement process for External Audit Services on May 7, 2012.

# Solicitation Process

- Responsibilities of the HART Board are to form Selection Committee out of its membership (can be Finance and Audit Committee members or Ad Hoc Committee appointed by the HART Board Chair)
  - Establish evaluation factors
    - Technical
    - Pricing
    - Other
  - Develop and release Request for Proposals (RFP)
  - Evaluate and rank proposals

# Solicitation Process

- Full Board of Directors shall select one of the firms recommended by the Board Selection Committee
- Full Board of Directors can negotiate and approve contract with selected firm