



Hillsborough Area Regional Transit

4305 E. 21st Ave., Tampa, FL 33605
Ph. 623-5835

PROPOSED

FISCAL YEAR 1989

OPERATING AND CAPITAL BUDGET

June 23, 1988



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Ph. 623-5835

June 23, 1988

Chairman King and Members
of the Board of Directors
Hillsborough Area Regional
Transit Authority

Dear Mr. Chairman and Members of the Board:

Submitted herewith is the staff's recommended operating and capital budget for the fiscal year October 1, 1988 through September 30, 1989. As in the past, I have submitted both a summary budget, which is the form that the Board finally adopts, and a detailed budget which is presented for informational purposes.

As illustrated by the attached summary of significant factors accounted for in the proposed operating budget, the fiscal year 1989 budget will reflect our continued commitment to aggressively determine, analyze and meet, within fiscal constraints, the mass transportation needs of Hillsborough County. The proposed budget provides funding for the personnel, fuel and other costs necessary to implement 517,000 miles of new service beginning in January with the receipt of the 20 additional buses. It also reflects plans for the operational requirements of the Marion Street Transit Parkway beginning in May. Local matching funds for Phase II of the Rail Study is also provided.

With all this attention to the future, we must never lose sight of our existing service, ridership and dedicated employees. These elements, each significant in their own right, combine to form the foundation from which the future emerges. If we fail to constantly seek ways to improve each of these elements, then the full potential of the future will never materialize. This budget was developed with that fundamental thought and commitment in mind.

During the past year there have been several discussions concerning changes to the fare structure. It is my recommendation that there be no increase in fares at this time. With ridership still lagging somewhat and the Transit Parkway just under construction, I believe that the time is not right to increase fares. In my opinion, a more appropriate time to address this issue will be when the Transit Parkway is completed and the new service has been established.

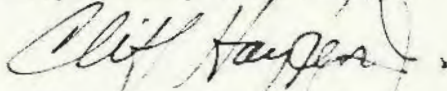
Chairman King and Members of the Board
June 23, 1988
Page 2

The proposed capital budget includes funding for the following projects.

- \$660,000 required for the purchase of the final five of the twenty buses.
- \$1,500,000 added for the construction of the new maintenance facility. This provides a total of \$3,000,000 for the construction phase of this project.
- \$4,259,630 for the fiscal year 1989 Program of Projects. Included in the program is the purchase of 15 additional buses and related equipment; the replacement of the existing windows in 40-1982 model buses; additions to our computer system; office, communications, maintenance and driver training equipment.

This budget has been prepared departmentally reflecting the recently implemented reorganization of my staff. While acknowledging that this makes line item comparisons for this year versus last difficult at the detailed level, I believe that it is worthwhile in the long term. My senior staff is fully prepared to discuss their budgets in detail and answer any questions you may have. I stand ready to meet with the Board's Budget Committee or the entire Board in a workshop session to discuss this recommended budget in detail.

Respectfully submitted,



Clifford P. Hayden, Jr.
Chief Executive Officer

CPH/NJM/hu

Attachments

PROPOSED
FISCAL YEAR 1989
OPERATING AND CAPITAL BUDGET

June 23, 1988

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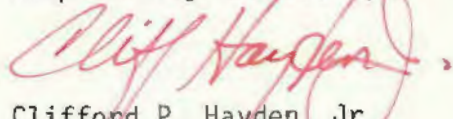
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Clifford P. Hayden, Jr.
Chief Executive Officer

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HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
Fiscal Year 1989 Budget
Summary of Significant Features

- * 517,000 miles of new service beginning January, 1989
- * The operation and maintenance of the Transit Parkway beginning May, 1989
- * \$400,000 of funding for Phase II of the Rail Study which will be split 50/50 with FDOT
- * The availability for the first time of general State operating assistance in the amount of \$543,000
- * An expected increase of 3% in the passenger fares on existing service
- * No increase in the existing fare structure
- * An estimated 8.2% increase in Ad Valorem tax revenue based on projections furnished by the Property Appraiser. Based on a .5mil levy this produces a total of \$9,903,500 distributed as follows:

Operations	\$9,261,535
Capital	<u>\$ 641,965</u>
	<u>\$9,903,500</u>

- * The addition of 34 positions staged over the year. All of these new positions are required for the implementation of the new service and the operation of the Transit Parkway.
- * Anticipated increases in rates for group health insurance and State pension of 15% and 7.5% respectively
- * The budgeted price per gallon of diesel fuel is \$.55. Our current price per gallon is \$.52 and average price for the last quarter was \$.53.
- * The bargaining unit wages were computed using the contracted wage scales. The non-bargaining unit wages and salaries were computed with an average performance and merit adjustment of 5% effective on their anniversary date. There is no provision made at this time for any adjustment that may be recommended by our pay plan consultant, Cody and Associates. The consultant's report is due by mid-July.
- * The transfer to the Worker's Compensation Self-Insured Fund has been reduced to \$60,000, the amount expected to be paid of the fund out in fiscal year 1988.
- * The transfer to the Self-Insured Fund for general liability and property damage was reduced by \$75,000 to \$500,000.

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

NEW POSITIONS INCLUDED IN PROPOSED BUDGET

Related to 20 Buses

- 2 - Data Clerk
- 1 - Information Clerk/Typist
- 13 - Bus Operator
- 1 - Mechanic "A"
- 2 - Mechanic "B"
- 2 - Service Attendant
- 2 - Bus Cleaners

Related to Transitway

- 5 - Terminal Agents
- 2 - Information Clerk
- 1 - Information Clerk - Part Time
- 1 - Building & Grounds Technician "A"
- 2 - Custodian

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34 Total

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

BUDGET ADOPTION TIME TABLE

June 23	Proposed FY89 Operating and Capital Budget submitted to Board.
July-August	Budget workshops held with full Board or Budget Committee.
July 1	Tax roll certified by Property Appraiser.
Late July	Within thirty (30) days of certification of tax roll, HART advises Property Appraiser of proposed millage rate, the rolled back millage rate and date, time and place of a public hearing to consider proposed millage rate and tentative budget.
Mid-September	Within seventy-five (75) days, but not earlier than sixty (60) days of certification of the tax roll, a public hearing must be held on the proposed budget and millage rate.
Late September	Within fifteen (15) days after the first public hearing, HART must advertise its intent to finally adopt the millage rate and budget.
Late September	A public hearing must be held within three (3) days after the day the advertisement is first published. This public hearing must be held after 5:00PM. At the completion of this public hearing, the Board must adopt a final budget and adopt a resolution setting the millage rate.

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
SUMMARY OPERATING AND CAPITAL BUDGET
OCTOBER 1, 1988 THROUGH SEPTEMBER 30, 1989

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
SUMMARY OPERATING AND CAPITAL BUDGET
OCTOBER 1, 1988 THROUGH SEPTEMBER 30, 1989

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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OPERATING BUDGET				

Anticipated Revenues:				
Passenger Fares	\$3,693,367	\$3,904,000	\$3,750,000	\$4,125,500
Charter Revenues	\$125,940	\$60,000	\$60,000	\$60,000
Other System Revenue	\$254,632	\$225,000	\$310,000	\$297,000
	-----	-----	-----	-----
Sub-Total System Revenue	\$4,073,939	\$4,189,000	\$4,120,000	\$4,482,500
	-----	-----	-----	-----
Ad Valorem Tax Revenue	\$7,317,781	\$7,919,765	\$7,960,000	\$9,261,535
Current Use of Fund Balance	\$72,000	\$400,000	\$411,000	\$0
UMTA Operating Revenue	\$2,296,345	\$2,362,400	\$1,978,219	\$2,007,125
State Operating Revenue	\$836,088	\$1,042,500	\$965,000	\$1,819,200
	-----	-----	-----	-----
Sub-Total System Subsidy	\$10,522,214	\$11,724,665	\$11,314,219	\$13,087,860
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TOTAL OPERATING REVENUE	\$14,596,153	\$15,913,665	\$15,434,219	\$17,570,360
	-----	-----	-----	-----
Appropriations:				
Salaries and Fringes	\$9,613,912	\$10,785,285	\$10,675,906	\$12,342,178
Fuel and Oil	\$1,094,117	\$1,335,555	\$1,207,000	\$1,278,405
Outside Services	\$299,225	\$314,280	\$272,820	\$387,166
Parts and Supplies	\$1,111,420	\$1,031,000	\$1,041,400	\$1,071,033
Insurance Premiums	\$83,058	\$85,000	\$72,000	\$82,500
Transfer to Self-Insurance Fund	\$573,275	\$575,000	\$575,000	\$500,000
Transfer to Workers' Compensation Fund	\$298,964	\$368,320	\$368,320	\$60,000
Tax Collector & Property Appraiser Fees	\$213,004	\$229,840	\$240,000	\$239,148
Utilities	\$170,708	\$162,500	\$190,000	\$217,690
Planning Studies	\$14,299	\$150,000	\$0	\$400,000
Marketing & Promotion	\$231,458	\$324,700	\$324,700	\$325,000

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
	-----	-----	-----	-----
Legal	\$146,419	\$100,000	\$72,000	\$90,000
Other Operating Expenses	\$300,420	\$308,185	\$346,900	\$417,240
13 (C) Back Pension Payment	\$87,900	\$144,000	\$146,000	\$160,000
	-----	-----	-----	-----
TOTAL OPERATING APPROPRIATIONS	\$14,238,179	\$15,913,665	\$15,532,046	\$17,570,360
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CAPITAL BUDGET				

Revenues:				
UMTA		\$6,232,720	\$6,232,720	\$9,145,955
FDOT		\$888,120	\$888,120	\$1,310,335
HART - Ad Valorem Taxes		\$888,120	\$888,120	\$641,965
City of Tampa		\$0	\$0	\$668,375
		-----	-----	-----
TOTAL CAPITAL REVENUE	N/A	\$8,008,960	\$8,008,960	\$11,766,630
		-----	-----	-----
Expenditures:				
Downtown Terminals & Transitway		\$3,488,960	\$3,488,960	\$5,347,000
20 Buses & Related Equipment		\$3,020,000	\$3,020,000	\$660,000
Maintenance Facility Expansion		\$1,500,000	\$1,500,000	\$1,500,000
15 Buses and Other Equipment		\$0	\$0	\$4,259,630
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TOTAL CAPITAL APPROPRIATIONS	N/A	\$8,008,960	\$8,008,960	\$11,766,630
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BUDGETED RESERVES				

Ad Valorem Tax Revenue	\$56,000	\$345,000	\$192,861	\$0
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Transfer to Contingency Reserve	\$56,000	\$345,000	\$192,861	\$0
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TOTAL OPERATING AND CAPITAL BUDGET		\$24,267,625	\$23,636,040	\$29,336,990
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HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
DETAILED OPERATING AND CAPITAL BUDGET
OCTOBER 1, 1988 THROUGH SEPTEMBER 30, 1989

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
 DETAILED OPERATING AND CAPITAL BUDGET
 OCTOBER 1, 1988 THROUGH SEPTEMBER 30, 1989

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
OPERATING REVENUES:				

Passenger Fares:				

Full Fares	\$2,788,144	\$2,975,000	\$2,825,200	\$3,111,500
Transfers	\$197,677	\$220,000	\$190,500	\$209,500
Elderly and Handicapped	\$203,663	\$228,000	\$238,800	\$262,500
Students	\$70,228	\$65,000	\$50,000	\$55,000
HARTSaver Passes	\$401,885	\$390,000	\$387,500	\$426,500
Other Passes	\$31,770	\$26,000	\$58,000	\$60,500
	-----	-----	-----	-----
Total Passenger Fares	\$3,693,367	\$3,904,000	\$3,750,000	\$4,125,500
	-----	-----	-----	-----
Other System Generated Revenues:				

Charter Service	\$125,940	\$60,000	\$60,000	\$60,000
Investment Income	\$231,546	\$210,000	\$282,000	\$270,000
Miscellaneous Revenues	\$23,086	\$15,000	\$28,000	\$27,000
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Total Other Revenues	\$380,572	\$285,000	\$370,000	\$357,000
	-----	-----	-----	-----
System Subsidy:				

Ad Valorem Taxes	\$7,317,781	\$7,919,765	\$7,960,000	\$9,261,535
Current Use of Fund Balance	\$72,000	\$400,000	\$411,000	\$0
State Operating Assistance	\$836,088	\$1,042,500	\$965,000	\$1,619,200
State Planning Assistance	\$0	\$0	\$0	\$200,000
UMTA Operating Assistance	\$2,288,345	\$2,234,400	\$1,970,219	\$1,970,000
UMTA Planning Assistance	\$8,000	\$128,000	\$0,000	\$37,125
	-----	-----	-----	-----

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
	-----	-----	-----	-----
Total System Subsidy	\$10,522,214	\$11,724,665	\$11,314,219	\$13,087,860
	-----	-----	-----	-----
TOTAL OPERATING REVENUES	\$14,596,153	\$15,913,665	\$15,434,219	\$17,570,360
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CAPITAL REVENUES:	-----			
UMTA		\$6,232,720	\$6,232,720	\$9,145,955
FDOT		\$888,120	\$888,120	\$1,310,335
HART - Ad Valorem Taxes		\$888,120	\$888,120	\$641,965
City of Tampa				\$668,375
	-----	-----	-----	-----
TOTAL CAPITAL REVENUES:	\$0	\$8,008,960	\$8,008,960	\$11,766,630
	-----	-----	-----	-----
AD VALOREM RESERVES:	-----			
Contingency Reserve	\$56,000	\$345,000	\$192,851	\$0
	-----	-----	-----	-----
Total Reserves	\$56,000	\$345,000	\$192,851	\$0
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TOTAL ANTICIPATED REVENUES	\$14,652,153	\$24,267,625	\$23,636,040	\$29,336,990
	=====	=====	=====	=====
OPERATING EXPENDITURES:	-----			
Operations Division	-----			
Operations Administration	-----			
Salaries	\$384,343	\$409,422	\$436,257	\$519,081
Overtime	\$15,404	\$3,333	\$12,981	\$13,333
	-----	-----	-----	-----
Total Direct Labor	\$399,747	\$412,755	\$449,238	\$532,414
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
	-----	-----	-----	-----
Social Security	\$31,734	\$33,270	\$37,354	\$44,111
City Pension	\$0	\$0	\$0	\$0
State Pension	\$58,415	\$61,140	\$67,272	\$83,348
Medical Insurance	\$34,990	\$40,410	\$44,659	\$57,163
Life Insurance	\$1,519	\$1,680	\$1,691	\$2,385
A D & D Insurance	\$295	\$330	\$328	\$425
Unemployment Compensation	\$0	\$0	\$0	\$0
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$7,574	\$8,500	\$15,698	\$18,840
Holiday Pay	\$14,483	\$17,600	\$14,495	\$17,396
Annual Leave	\$23,966	\$25,700	\$15,278	\$18,337
Other Paid Absence	\$15	\$750	\$320	\$383
Uniforms	\$1,932	\$2,160	\$2,720	\$3,040
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Total Fringe Benefits	\$174,923	\$191,540	\$199,815	\$245,428
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Total Personnel Costs	\$574,670	\$604,295	\$649,053	\$777,842
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Security Service	\$2,597	\$12,000	\$6,000	\$12,000
Gasoline & Oil for Autos	\$7,868	\$7,200	\$8,050	\$10,000
DOT Safety Van Expenses	\$0	\$0	\$5,300	\$0
	-----	-----	-----	-----
Total Other Expenses	\$10,465	\$19,200	\$19,350	\$22,000
	-----	-----	-----	-----
Total Operations Administration	\$585,135	\$623,495	\$668,403	\$799,842
	-----	-----	-----	-----
Transitway Administration				

Salaries				\$62,427
Overtime				\$0
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Total Direct Labor	\$0	\$0	\$0	\$62,427
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
	-----	-----	-----	-----
Social Security				\$5,212
City Pension				\$0
State Pension				\$9,847
Medical Insurance				\$3,415
Life Insurance				\$310
A D & D Insurance				\$50
Unemployment Compensation				\$0
Worker's Compensation				\$0
Sick Leave				\$2,389
Holiday Pay				\$2,205
Annual Leave				\$2,325
Other Paid Absence				\$49
Uniforms				\$800
	-----	-----	-----	-----
Total Fringe Benefits	\$0	\$0	\$0	\$26,602
	-----	-----	-----	-----
Total Personnel Costs	\$0	\$0	\$0	\$89,029
	-----	-----	-----	-----
Security Service				\$62,500
Electricity				\$10,000
Telephone				\$2,500
Water, Sewer, Gargage				\$1,500
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Total Other Expenses	\$0	\$0	\$0	\$76,500
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Total Transitway Administration	\$0	\$0	\$0	\$165,529
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Telephone Information				

Salaries				\$56,515
Overtime				\$1,333
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Direct Labor	\$0	\$0	\$0	\$57,848
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Social Security				\$4,835
City Pension				\$0
State Pension				\$9,135
Medical Insurance				\$8,505
Life Insurance				\$270
A D & D Insurance				\$54
Worker's Compensation				\$0
Sick Leave				\$1,410
Holiday Pay				\$2,660
Annual Leave				\$2,460
Other Paid Absence				\$0
Uniforms				\$0
	-----	-----	-----	-----
Total Fringe Benefits	\$0	\$0	\$0	\$29,329
	-----	-----	-----	-----
Total Personnel Costs	\$0	\$0	\$0	\$87,177
	-----	-----	-----	-----
Total Telephone Information	\$0	\$0	\$0	\$87,177
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Bus Operations				

Report Time	\$107,147	\$111,405	\$118,962	\$134,930
Travel Time	\$107,147	\$111,405	\$118,962	\$134,930
Platform Route	\$3,708,091	\$4,324,188	\$4,170,375	\$4,681,364
Platform Charter	\$29,358	\$15,000	\$15,481	\$17,565
Minimum Call Out	\$69,183	\$71,330	\$70,888	\$80,405
Weekly Minimum	\$9,098	\$4,100	\$13,444	\$15,250
Overtime	\$270,815	\$264,167	\$315,423	\$333,333
Training Premium Instructor	\$1,102	\$1,750	\$2,037	\$2,310
Training Pay for Students	\$30,219	\$34,000	\$51,740	\$58,685
Court Witness Pay	\$1,098	\$1,000	\$1,630	\$1,850
Stand By Time	\$79,601	\$50,495	\$81,481	\$92,420
Union Business	\$2,916	\$2,265	\$1,222	\$1,385

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Other Non-Operator Time	\$35,415	\$40,000	\$58,666	\$66,540
	-----	-----	-----	-----
Total Direct Labor	\$4,451,190	\$5,031,105	\$5,020,311	\$5,620,967
	-----	-----	-----	-----
Social Security	\$346,175	\$395,125	\$398,527	\$454,459
City Pension	\$13,349	\$11,650	\$11,296	\$9,821
State Pension	\$634,342	\$725,165	\$718,328	\$858,692
Medical Insurance	\$334,067	\$354,465	\$357,760	\$416,017
Life Insurance	\$12,977	\$13,235	\$12,782	\$15,770
A D & D Insurance	\$2,522	\$2,575	\$2,482	\$3,614
Unemployment Compensation	\$16,126	\$17,000	\$17,000	\$17,500
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$159,054	\$153,850	\$154,302	\$185,255
Holiday Pay	\$147,183	\$215,180	\$154,544	\$208,810
Annual Leave	\$216,673	\$205,465	\$192,535	\$207,760
Other Paid Absence	\$9,222	\$10,740	\$8,053	\$10,470
Uniforms	\$31,506	\$45,360	\$45,360	\$43,560
Service Awards & Other Fringes	\$5,818	\$0	\$0	\$0
	-----	-----	-----	-----
Total Fringe Benefits	\$1,929,014	\$2,149,810	\$2,072,969	\$2,431,729
	-----	-----	-----	-----
Total Personnel Cost	\$6,380,204	\$7,180,915	\$7,093,280	\$8,052,696
	-----	-----	-----	-----
Fuel for Buses	\$1,015,129	\$1,245,855	\$1,124,282	\$1,173,000
Oil & Lubricants for Buses	\$60,191	\$71,500	\$57,668	\$76,905
Tires for Buses	\$191,030	\$235,300	\$224,530	\$232,900
Minor Equipment for Operations	\$5,262	\$2,500	\$530	\$2,500
Diesel Excise Tax - Net	\$111,672	\$100,655	\$99,530	\$85,500
X-Town Tolls, Stadium Parking	\$10,579	\$10,000	\$10,330	\$18,000
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Total Other Expenses	\$1,393,863	\$1,665,810	\$1,516,730	\$1,588,805
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
Total Bus Operations	\$7,774,067	\$8,846,725	\$8,610,030	\$9,641,501
Total Operations Division	\$8,359,202	\$9,470,220	\$9,278,433	\$10,694,048
MAINTENANCE DIVISION:				
Maintenance Administration:				
Salaries	\$121,735	\$140,907	\$142,448	\$147,823
Overtime	\$2,073	\$333	\$1,656	\$1,667
Total Direct Labor	\$123,808	\$141,240	\$144,104	\$149,490
Social Security	\$9,802	\$10,990	\$11,432	\$11,992
City Pension	\$0	\$0	\$0	\$0
State Pension	\$18,039	\$20,200	\$20,605	\$22,659
Medical Insurance	\$9,815	\$12,650	\$13,792	\$16,605
Life Insurance	\$491	\$595	\$574	\$743
A D & D Insurance	\$95	\$115	\$112	\$135
Unemployment Compensation	\$0	\$0	\$0	\$0
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$2,350	\$1,750	\$2,756	\$2,860
Holiday Pay	\$4,247	\$5,285	\$5,144	\$5,340
Annual Leave	\$5,422	\$4,685	\$1,910	\$1,990
Other Paid Absence	\$0	\$750	\$0	\$0
Uniforms	\$440	\$700	\$980	\$640
Total Fringe Benefits	\$50,701	\$57,720	\$57,305	\$62,963
Total Personnel Costs	\$174,509	\$198,960	\$201,409	\$212,453
Total Maintenance Administration	\$174,509	\$198,960	\$201,409	\$212,453

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Service and Cleaning Attendants				

Salaries	\$268,730	\$268,220	\$278,212	\$304,757
Overtime	\$5,688	\$5,400	\$8,675	\$10,000
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Total Direct Labor	\$274,418	\$273,620	\$286,887	\$314,757
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Social Security	\$20,684	\$20,865	\$20,991	\$23,452
City Pension	\$907	\$910	\$1,472	\$1,674
State Pension	\$38,073	\$38,350	\$37,859	\$44,311
Medical Insurance	\$24,003	\$23,785	\$24,730	\$30,510
Life Insurance	\$1,094	\$1,030	\$1,052	\$1,335
A D & D Insurance	\$213	\$200	\$202	\$290
Unemployment Compensation	\$567	\$500	\$500	\$600
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$7,216	\$7,245	\$5,920	\$6,455
Holiday Pay	\$9,312	\$9,925	\$9,389	\$10,245
Annual Leave	\$12,666	\$11,730	\$10,462	\$11,435
Other Paid Absence	\$210	\$315	\$353	\$375
Uniforms	\$6,573	\$7,860	\$7,860	\$7,156
Service Awards & Other Fringes	\$250	\$0	\$0	\$0
	-----	-----	-----	-----
Total Fringe Benefits	\$121,768	\$122,715	\$120,790	\$137,838
	-----	-----	-----	-----
Total Personnel Costs	\$396,186	\$396,335	\$407,677	\$452,595
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Total Servicing & Cleaning	\$396,186	\$396,335	\$407,677	\$452,595
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Mechanics:				

Salaries	\$502,267	\$580,457	\$593,551	\$676,658
Overtime	\$22,085	\$15,333	\$15,856	\$16,667
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Direct Labor	\$524,352	\$595,790	\$609,417	\$693,325
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Social Security	\$45,906	\$49,070	\$50,093	\$59,390
City Pension	\$0	\$0	\$0	\$0
State Pension	\$84,532	\$90,175	\$90,352	\$112,217
Medical Insurance	\$45,389	\$49,355	\$50,959	\$59,214
Life Insurance	\$1,671	\$1,850	\$1,853	\$2,320
A D & D Insurance	\$325	\$360	\$361	\$403
Unemployment Compensation	\$154	\$500	\$500	\$600
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$20,773	\$31,205	\$26,942	\$34,300
Holiday Pay	\$17,041	\$22,165	\$20,732	\$26,370
Annual Leave	\$28,136	\$35,470	\$28,287	\$36,010
Other Paid Absence	\$388	\$1,650	\$656	\$810
Uniforms	\$11,310	\$11,450	\$12,986	\$12,244
Service Awards & Other Fringe	\$3,813	\$0	\$0	\$0
Capitalized Labor			(\$56,800)	(\$50,000)
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Total Fringe Benefits	\$259,438	\$293,250	\$226,921	\$293,878
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Total Personnel Costs	\$783,790	\$889,040	\$836,338	\$987,203
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Outside Bus Maintenance	\$12,549	\$17,750	\$25,000	\$32,676
Shop Equipment Maintenance	\$4,481	\$23,000	\$25,670	\$23,000
Outside Auto & Truck Repair	\$6,316	\$6,000	\$12,000	\$12,000
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Total Dutside Services	\$23,346	\$46,750	\$62,670	\$67,676
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Diesel & Gas for Shop use	\$7,208	\$7,000	\$10,600	\$10,000
Tires for Autos & Trucks	\$354	\$1,500	\$700	\$1,700
Depletion of Obsolete Inventory	\$12,785	\$0	\$0	\$0
Repair Parts for Buses	\$781,532	\$660,500	\$660,500	\$680,000
Tools, Equipment & Shop Supplies	\$35,150	\$36,700	\$42,200	\$40,000
Chemicals & Cleaners	\$19,652	\$24,000	\$20,000	\$24,500
Repair Parts for Autos & Trucks	\$7,037	\$2,500	\$3,500	\$4,933
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Other Expenses	\$863,718	\$732,200	\$737,500	\$761,133
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Total Mechanics	\$1,670,854	\$1,667,990	\$1,636,508	\$1,816,012
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Paint and Body Shop:				

Salaries	\$80,972	\$98,040	\$83,220	\$104,916
Overtime	\$2,301	\$1,200	\$882	\$1,000
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Total Direct Labor	\$83,273	\$99,240	\$84,102	\$105,916
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Social Security	\$7,394	\$8,220	\$7,358	\$8,818
State Pension	\$13,610	\$15,100	\$13,288	\$16,661
Medical Insurance	\$8,311	\$10,335	\$8,635	\$10,463
Life Insurance	\$261	\$325	\$318	\$405
A D & D Insurance	\$51	\$65	\$59	\$81
Unemployment Compensation	\$0	\$0	\$0	\$0
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$4,963	\$5,645	\$3,526	\$4,450
Holiday Pay	\$3,042	\$3,855	\$2,397	\$3,030
Annual Leave	\$4,920	\$5,575	\$3,183	\$4,020
Other Paid Absence	\$383	\$605	\$0	\$0
Uniforms	\$1,962	\$2,015	\$2,718	\$1,953
Service Awards & Other Fringes	\$823	\$0	\$0	\$0
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Total Fringe Benefits	\$45,720	\$51,740	\$41,482	\$49,881
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Total Personnel Costs	\$128,993	\$150,980	\$125,584	\$155,797
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Bus Parts for Accident Repairs	\$25,050	\$25,000	\$30,000	\$30,000
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Total Other Expenses	\$25,050	\$25,000	\$30,000	\$30,000
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Paint and Body Shop	\$154,043	\$175,980	\$155,584	\$185,797
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Building Maintenance:				

Salaries	\$97,415	\$113,503	\$136,452	\$143,799
Overtime	\$663	\$167	\$2,141	\$2,333
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Total Direct Labor	\$98,078	\$113,670	\$138,593	\$146,132
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Social Security	\$7,753	\$9,065	\$11,535	\$12,075
City Pension	\$48	\$0	\$0	\$0
State Pension	\$14,266	\$16,660	\$20,799	\$22,816
Medical Insurance	\$9,057	\$8,680	\$13,322	\$16,200
Life Insurance	\$383	\$405	\$53	\$675
A D & D Insurance	\$74	\$80	\$100	\$135
Unemployment Compensation	\$0	\$0	\$0	\$0
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$3,215	\$3,015	\$2,860	\$3,015
Holiday Pay	\$3,227	\$4,375	\$4,704	\$4,950
Annual Leave	\$5,495	\$5,555	\$6,337	\$6,675
Other Paid Absence	\$130	\$165	\$13	\$15
Uniforms	\$2,540	\$2,195	\$2,595	\$3,740
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Total Fringe Benefits	\$46,188	\$50,195	\$62,318	\$70,296
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Total Personnel Costs	\$144,266	\$163,865	\$200,911	\$216,428
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Contracted Building & Grounds Maint.	\$47,674	\$48,100	\$53,800	\$74,500
Materials for Building Maintenance	\$26,793	\$30,000	\$50,000	\$40,000
Janitorial Supplies	\$12,037	\$15,500	\$10,000	\$12,000
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Total Other Expenses	\$86,504	\$93,600	\$113,800	\$126,500
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Building Maintenance	\$230,770	\$257,465	\$314,711	\$342,928
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Transitway Maintenance				
	-----	-----	-----	-----
Salaries				\$14,175
Overtime				\$0
	-----	-----	-----	-----
Total Direct Labor	\$0	\$0	\$0	\$14,175
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Social Security				\$1,177
City Pension				\$0
State Pension				\$2,224
Medical Insurance				\$405
Life Insurance				\$15
A D & D Insurance				\$0
Unemployment Compensation				\$0
Worker's Compensation				\$0
Sick Leave				\$310
Holiday Pay				\$505
Annual Leave				\$680
Other Paid Absence				\$0
Uniforms				\$645
Service Awards & Other Fringes				\$0
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Total Fringe Benefits	\$0	\$0	\$0	\$5,960
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Total Personnel Costs	\$0	\$0	\$0	\$20,135
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Materials and Supplies				\$5,000
Contract Maintenance				\$12,500
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Total Other Expenses	\$0	\$0	\$0	\$17,500
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Transitway Maintenance	\$0	\$0	\$0	\$37,635
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Inventory Control				

Salaries				\$104,555
Overtime				\$1,500
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Total Direct Labor	\$0	\$0	\$0	\$106,055
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Social Security				\$8,712
City Pension				\$0
State Pension				\$16,460
Medical Insurance				\$14,418
Life Insurance				\$500
A D & D Insurance				\$95
a				\$0
Sick Leave				\$2,630
Holiday Pay				\$3,720
Annual Leave				\$3,595
Other Paid Absence				\$0
Uniforms				\$1,625
Service Awards & Other Fringes				\$0
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Total Fringe Benefits	\$0	\$0	\$0	\$51,754
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Total Personnel Costs	\$0	\$0	\$0	\$157,809
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Total Inventory Control	\$0	\$0	\$0	\$157,809
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Total Maintenance Division	\$2,626,362	\$2,696,730	\$2,715,889	\$3,205,229
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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ADMINISTRATION DIVISION				

General Administration				

Salaries	\$516,699	\$600,515	\$643,747	\$606,088
Overtime	\$3,435	\$3,000	\$5,375	\$3,050
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Total Direct Labor	\$520,134	\$603,515	\$649,122	\$609,138
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Social Security	\$36,384	\$42,865	\$44,720	\$45,185
City Pension	\$5,235	\$5,145	\$6,310	\$3,529
State Pension	\$68,536	\$78,770	\$83,014	\$85,376
Medical Insurance	\$41,408	\$52,160	\$63,820	\$59,003
Life Insurance	\$2,338	\$2,515	\$2,595	\$2,717
A D & D Insurance	\$420	\$495	\$504	\$533
Unemployment Compensation	\$0	\$0	\$0	\$0
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$15,410	\$13,490	\$15,899	\$15,310
Holiday Pay	\$19,698	\$23,085	\$22,504	\$21,645
Annual Leave	\$33,211	\$35,480	\$21,701	\$20,920
Other Paid Absence	\$87	\$350	\$0	\$0
Uniforms	\$1,542	\$1,520	\$1,520	\$100
Service Awards & Other Fringes	\$391	\$0	\$0	\$0
Capitalized Labor			(\$38,800)	\$0
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Total Fringe Benefits	\$224,660	\$255,875	\$223,787	\$254,317
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Total Personnel Costs	\$744,794	\$859,390	\$872,909	\$863,455
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Auditing Fees	\$16,600	\$23,000	\$23,000	\$23,000
Consultant Fees	\$118,819	\$99,000	\$43,700	\$40,860
Computer Software Services	\$4,243	\$10,480	\$5,000	\$10,480
Pre-Employment Screening Fees	\$29,441	\$23,200	\$25,000	\$27,650
Legal Fees - Retainer	\$43,448	\$60,000	\$35,000	\$40,000

	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Legal Fees - Litigation	\$102,971	\$40,000	\$37,000	\$50,000
Printing - Office Forms	\$18,029	\$17,750	\$22,000	\$22,000
Employee Assistance Program	\$12,838	\$12,000	\$11,000	\$10,000
Computer Hardware Maintenance	\$12,685	\$15,200	\$14,700	\$17,200
Office Machine Maintenance	\$1,736	\$2,000	\$2,000	\$2,000
Security Guard Services	\$7,027	\$0	\$0	\$0
Armored Car Services	\$4,190	\$4,800	\$3,950	\$4,800
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Total Outside Services	\$372,027	\$307,430	\$222,350	\$247,990
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Auto Expense	\$3,721	\$4,000	\$4,400	\$4,500
Minor Equipment	\$9,387	\$3,500	\$7,500	\$6,000
Office Supplies	\$19,588	\$18,000	\$24,000	\$22,000
Postage	\$7,523	\$7,000	\$8,000	\$9,920
Electricity	\$116,909	\$112,000	\$124,000	\$130,000
Telephone	\$24,202	\$19,500	\$25,000	\$32,160
Water, Sewer, Garbage	\$29,597	\$31,000	\$41,000	\$41,530
PD & PL Insurance	\$83,058	\$85,000	\$72,000	\$82,500
Transfer to Self-Insurance Fund	\$573,275	\$575,000	\$575,000	\$500,000
Transfer to Workers' Compensation Fund	\$298,964	\$368,320	\$368,320	\$60,000
Licenses & Permits	\$828	\$500	\$300	\$430
Dues & Subscriptions	\$19,228	\$18,500	\$19,000	\$19,900
Travel & Meetings	\$23,350	\$35,840	\$40,000	\$35,220
Technical Training Seminars	\$6,931	\$4,500	\$9,500	\$7,500
Director's P/R Account	\$2,446	\$2,000	\$2,000	\$2,000
Legal and Employment Ads	\$9,455	\$7,500	\$7,500	\$8,000
Tax Collector's Commission	\$81,923	\$95,500	\$106,300	\$123,000
Property Appraiser's Commission	\$131,081	\$134,340	\$133,700	\$116,148
Employee Incentive Awards	\$3,304	\$5,750	\$2,000	\$12,000
Rentals & Leases	\$9,266	\$10,440	\$22,900	\$95,770
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Total Other Expenses	\$1,454,036	\$1,538,190	\$1,592,420	\$1,308,578
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Total General Administration	\$2,570,857	\$2,705,010	\$2,687,679	\$2,420,023
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Marketing and Planning -----				
Salaries	\$194,238	\$238,457	\$235,420	\$242,560
Overtime	\$2,387	\$2,333	\$2,095	\$1,167
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Total Direct Labor	\$196,625	\$240,790	\$237,515	\$243,727
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Social Security	\$16,747	\$18,130	\$16,996	\$19,265
City Pension	\$1,099	\$1,080	\$1,732	\$884
State Pension	\$28,890	\$33,310	\$30,202	\$36,401
Medical Insurance	\$15,676	\$19,045	\$19,983	\$18,630
Life Insurance	\$883	\$905	\$1,058	\$1,148
A D & D Insurance	\$172	\$175	\$197	\$216
Worker's Compensation	\$0	\$0	\$0	\$0
Sick Leave	\$7,165	\$7,455	\$4,295	\$6,300
Holiday Pay	\$7,484	\$9,055	\$8,080	\$11,880
Annual Leave	\$11,243	\$10,950	\$7,467	\$10,990
Other Paid Absence	\$308	\$250	\$0	\$0
Uniforms	\$208	\$360	\$120	\$120
Capitalized Labor	\$0	\$0	(\$38,900)	(\$80,000)
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Total Fringe Benefits	\$89,875	\$100,715	\$51,230	\$25,833
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Total Personnel Costs	\$286,500	\$341,505	\$288,745	\$269,560
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Auto Expense	\$0	\$0	\$2,000	\$4,000
Planning Studies	\$14,299	\$150,000	\$0	\$400,000
Printing Schedules	\$26,361	\$40,000	\$40,000	\$40,000
Printing - System Promotion	\$23,343	\$34,700	\$34,700	\$72,000
Art Supplies	\$1,481	\$2,000	\$2,000	\$3,000
Advertising & Promotion	\$180,273	\$248,000	\$248,000	\$210,000
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Total Other Expenses	\$245,757	\$474,700	\$326,700	\$729,000
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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Total Marketing & Planning	\$532,257	\$816,205	\$615,445	\$998,560
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Total Administrative Division	\$3,103,114	\$3,521,215	\$3,303,124	\$3,418,583
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Total All Divisions	\$14,088,678	\$15,688,165	\$15,297,446	\$17,317,860
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UMTA INELIGIBLES				

13(C) Back Pension	\$87,900	\$144,000	\$146,000	\$160,000
Non-UMTA Capital	\$4,705	\$7,500	\$14,600	\$7,500
Tax Increment Payment	\$56,896	\$74,000	\$74,000	\$85,000
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Total UMTA Ineligibles	\$149,501	\$225,500	\$234,600	\$252,500
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TOTAL OPERATING EXPENDITURES	\$14,238,179	\$15,913,665	\$15,532,046	\$17,570,360
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CAPITAL PROJECTS				

Downtown Terminals & Transitway		\$3,488,960	\$3,488,960	\$5,347,000
20 Buses & Related Equipment		\$3,020,000	\$3,020,000	\$660,000
Maintenance Facility Expansion		\$1,500,000	\$1,500,000	\$1,500,000
15 Buses and Other Equipment				\$4,259,630
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TOTAL CAPITAL PROJECTS		\$8,008,960	\$8,008,960	\$11,766,630
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	FY87 ACTUAL	FY88 ADOPTED BUDGET	FY88 PROJECTED YEAR END	FY89 PROPOSED BUDGET
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BUDGETED RESERVES				

Transfer to Contingency Reserve	\$56,000	\$345,000	\$192,861	\$0
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TOTAL RESERVES	\$56,000	\$345,000	\$192,861	\$0
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 TOTAL APPROPRIATIONS AND RESERVES	 \$14,294,179	 \$24,267,625	 \$23,733,867	 \$29,336,990
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